

DPD 1288-59

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20 February 1959

MEMORANDUM FOR: Director of Administration

ATTENTION: Personnel Officer

SUBJECT: Extension of Agency Tours - [] and []

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1. [] and [] will complete a three year tour with this organization on or about 2 July 1959. During the past three years, both of these airmen have received a high degree of training as pertains to air operations. At this time they are both eminently qualified to handle their respective assignments without supervision and are felt to be qualified to work at the next highest level with minimum supervision.

2. A highly qualified operations supervisor trained to accomplish specific Project tasks with minimum supervision during periods of peak activity is mandatory for the following reasons:

a. This Directorate is responsible for the simultaneous operation of three to four projects involving diversified functions.

b. The Directorate is operated on a shift basis, 24 hours a day, 7 days a week. The T. O. under which we are operating was based on the fact that highly skilled personnel would be available in order to keep the number of administrative and supervisory personnel to a minimum.

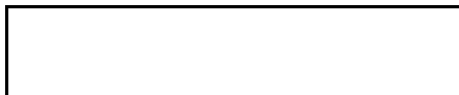
3. The specific tasks indicated in paragraph 2 are in addition to the normal operations supervisor's administrative duties and require specialized training over and above the normal qualifications of an airman with similar AFSC background.

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4. To allow these men to be transferred to the Air Force at a time when the operations workload is projected to be at a high peak is not considered conducive to effective and efficient operational control of future planned projects. Their transfer would not be consistent with the present concept of manning the existing T. O. with a minimum of highly qualified and already trained personnel.

5. These two airmen have indicated a desire to extend their present assignment for a period of one year. It is felt that the type and varied experience gained from this assignment is more beneficial to the airmen and the Air Force than that of a normal peace time Air Force assignment within their AFSC.

6. It is requested that necessary action be taken to have their tours of duty extended until 1 July 1960.



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Director of Operations

WFN:bm
1 & 2 - Addressee
3 - Ops subj
4 - Ops chron
5 - RI